

NeCTAR

Newcomers Connecting to Trades Apprenticeship Resources

Becoming a Certified Tradesperson in Ontario

Produced by:



In partnership with:



NeCTAR resources are available at www.costi.org.

Module 3: The Apprenticeship Pathway 155 minutes

Training Module Objective: To familiarize participants with the apprenticeship process in Ontario and how to complete apprenticeship training.

Learning Outcomes

Participants will be able to:

- identify benefits and challenges of apprenticeship training for Newcomers
- identify the detailed steps to complete apprenticeship training
- raise awareness of the rights of an apprentice

Introduction (5 minutes)

The facilitator instructs participants to refer to the flowchart1 ***“The Apprenticeship Pathway Flowchart”*** and provides an overview of the steps for completing apprenticeship training. 1 Apprenticeship Application Preparation, 2 Apprenticeship Training Preparation, and 3 Apprenticeship Completion Preparation.

PowerPoint Presentation

A. Apprenticeship Application Preparation (20 minutes)

Slides#59-64 Facilitator presents the steps 1-3 and provides client information.

Review (5 minutes)

After completing ***Apprenticeship Application Preparation***, the steps are reviewed by asking questions to the participants. The following sample questions may be asked: What are the advantages of apprenticeship training as an Internationally-Trained Individual? What are some of the challenges, and what might help you to overcome these challenges? What should do if you cannot access your academic documents?



B. Apprenticeship Training Preparation (10 Minutes)

Slides #66-69 Facilitator presents the detailed steps 4-6 and provides client information,. Facilitator browses two apprenticeship information websites online.

Review (5 minutes)

After completing Preparing for Apprenticeship Training, the steps are reviewed by asking questions to the participants. The following sample questions may be asked. What are the fast tracking opportunities for in-class and on-the-job training? Where would you seek out information about apprenticeship programs?

C. Apprenticeship Completion Preparation(10 minutes)

Slides# 70-71 Facilitator presents the detailed sub steps 7-9 and provides client information.

Review (5 Minutes)

After completing ***Apprenticeship Completion Preparation***, the facilitator reviews the steps with the group by asking questions such as: What would you do if you are having difficulties achieving a well-rounded apprenticeship training experience? If an apprentice switches sponsors, can you carry over the training you have completed to date?

Activity Apprenticeship Pathway Review (15 minutes)

Oversized sheets with each of the steps are handed out to each participant. Participants are asked to get themselves in order from beginning to end. Once they are in line, review each step of the process and make any adjustments if needed. If the group is large, select a number of people to complete the exercise in front of the group. The steps should be written large enough for the whole group to see.

Q & A Period (10 Minutes)

Activity : Quiz on Trades Apprenticeship in Ontario and the Certification and Apprenticeship Pathways (30 minutes)

Team members are asked to volunteer to come up from their team and pick a quiz question out of the envelope and ask the question to the opposing team. Candies are given out to those with the correct answers.