

NeCTAR

Newcomers Connecting to Trades Apprenticeship Resources

Enhancing Services for Internationally-Trained Tradespeople

Produced by:



In partnership with:



NeCTAR resources are available at www.costi.org.



Module #1 Trades Apprenticeship in Ontario 105 minutes

Training Module Objective: To familiarize participants with skilled trades and the trades apprenticeship system in Ontario.

Learning Outcomes

Participants will:

- acquire knowledge about the skilled trades and certification in Ontario.
- understand how the trades apprenticeship system works, including roles and responsibilities of key stakeholders.
- develop an awareness of access issues for Internationally-Trained Trades people.

Resource Kit Handouts

- Trades Apprenticeship Glossary
- Workplace Support Services Branch Offices in Ontario
- Trades Apprenticeship Website Resources
- Regulation of the Apprenticeship Trades and Trade Designations

Introductions and Agenda (10 minutes)

Facilitator Notes: Using the round robin approach, requests participants to introduce themselves and state what they are hoping to gain from the workshop. The facilitator records the group's expectations on a flipchart. Based on this information, the facilitator links the expectations to the agenda of the workshop.

Introductory Activity: The Magic Lamp (10 minutes)

Facilitator Notes: The facilitator divides participants into groups of 3-5 people and gives them a piece of flip chart paper and a marker. Participants are told that their team has just found a lamp. They rub it, and surprise! A genie appears. The genie grants three wishes. They are allowed to make three changes at work- you could change something about the program you are delivering, something about your clients, something about the employers who should be hiring them, the work environment, or something about themselves and how they work. When the group designs their wish list for the genie, post it on the wall and report back to the group.

Discussion (10 minutes)

The facilitator assesses the group's level of experience working with ITT's and their level of knowledge of the apprenticeship trades system. The following questions might lead the discussion:

- How often do you serve clients who want to enter the skilled trades?
- Where do you currently find information on the skilled trades to assist your clients?



- What are the main barriers that they face accessing the trades?

This discussion leads into the topic of module one, “Trades Apprenticeship in Ontario”.

PowerPoint Presentation

Trades Apprenticeship In Ontario (60 minutes)

Facilitator presents **Slides#1-31** and gives an overview of the trades Apprenticeship system. **Refer to Module One in the NeCTAR Reference Guide**

Activity: Using the Regulation of the Apprenticeship Trades and Trades Designations Diagram (5 minutes)

Participants are requested to refer to **NeCTAR resource Trade Designations and Legislations**. Facilitator asks the group to locate the four target trades, Hairstylist, Construction Maintenance Electrician, Industrial Mechanic and Automotive Service Technician on the diagram and to determine the designation and legislation for each of these trades. They can also be asked about whether it is a Red Seal Trade. This tool will assist agency staff in determining the certification requirements of a client’s trade and the significance of the trade legislation to their trade.

Q & A Period (10 Minutes)