

Digital Literacy Kit

For LINC students



Digital & Email Basics Computer

[How to attach files from your computer to an email](#)

[How to use YouTube](#)

[How to download and save a file on your computer](#)

[How to connect to WiFi on your laptop](#)

[How to get a free Gmail account on your computer](#)

[How to forward an Email on your computer](#)

[How to reply to an Email on your computer](#)

[How to join LINC's online class on Microsoft Teams](#)

[Basic computer vocabulary](#)

[How to send an Email in Gmail on a computer](#)

[How to sign out from your Gmail account](#)

[How to save or bookmark an internet page](#)

[How to use Email - Understand your inbox](#)

[How to test your computer's microphone and camera](#)

[How to use the internet - Common browser commands](#)

[How to use the internet - Search](#)

[How to use online video players](#)
[How to use internet search](#)

Digital & Email Basics Cellphone

[How to connect to WiFi on cellphone](#)

[How to reply to an email on cellphone](#)

[Basic cell phone vocabulary](#)

[How to test microphone & camera on cellphone](#)

[How to get a Free Google Email Account on Cellphone](#)

[How to download a file from email on cellphone](#)

[How to write an email using the Gmail app](#)

[How to find downloaded files on cellphone](#)

[How to navigate home screen on cellphone](#)

[How to use & read email on cellphone](#)

Ellie.com

[How to use Ellii.com](#)

[How to log in to Ellii](#)

[How to edit your profile in Ellii](#)

[How to sign up with Elii as a student using a class code](#)

[How to sign up with Ellii as a student via email](#)

[How to print lessons of Ellii](#)

Microsoft Teams

[Features of Microsoft Teams](#)

[How to access Microsoft Teams on a computer](#)

[How to assign breakout rooms on Microsoft Teams](#)

[How to download Microsoft Teams on a cellphone](#)

[How to join a Microsoft Teams meeting](#)

[How to join Breakout Rooms](#)

[How to send a file on Microsoft Teams](#)

[How to share your screen on Microsoft Teams](#)

[How to view, download and save files on your computer](#)

Avenue.ca

[How to do a speaking assignment - PoodLL](#)

[How to upload to Avenue ePortfolio](#)

[How to reset or change your password on Avenue](#)

[How to switch between Avenue and Microsoft Teams on a cellphone](#)

[How to do a writing assignment on Avenue](#)

**If you have any doubts
or questions, contact
your teacher.**

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