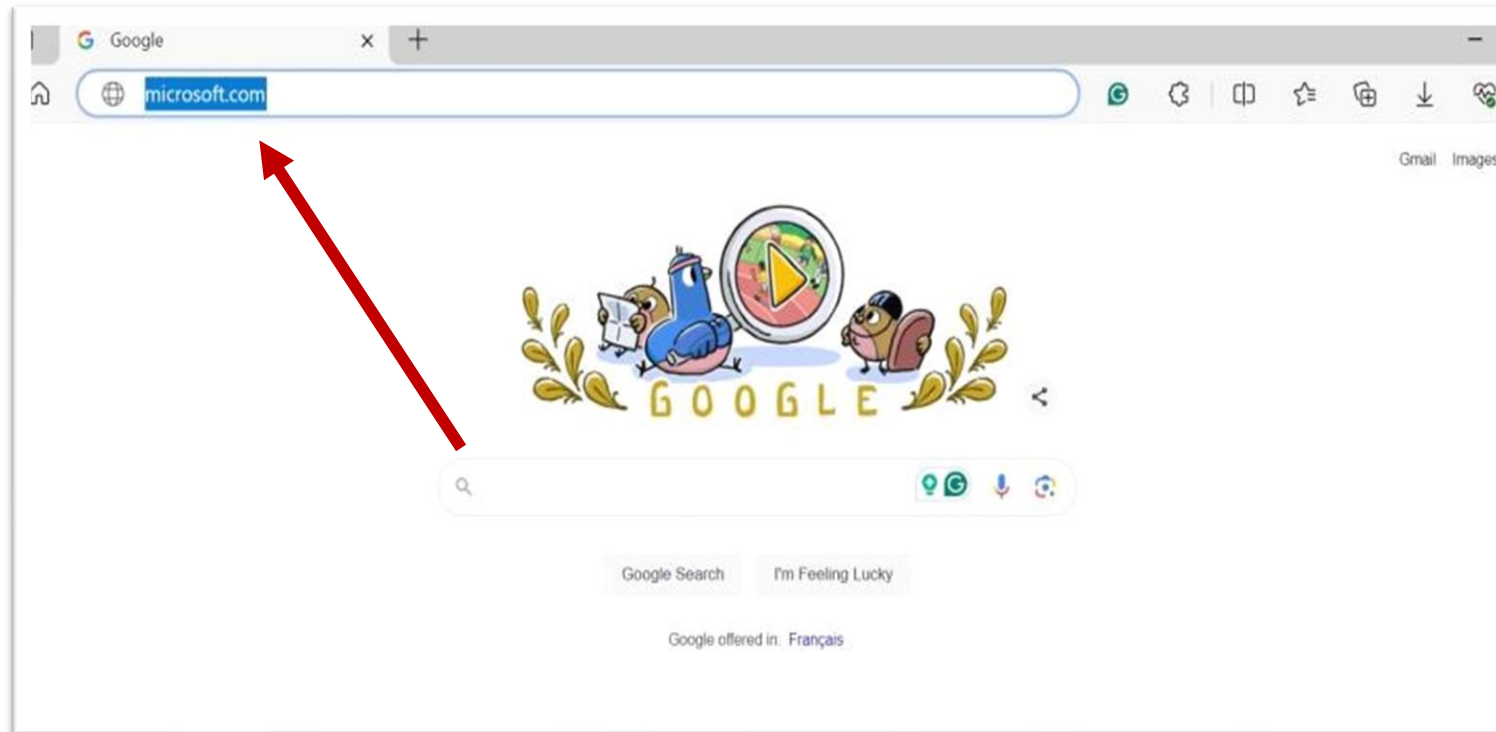
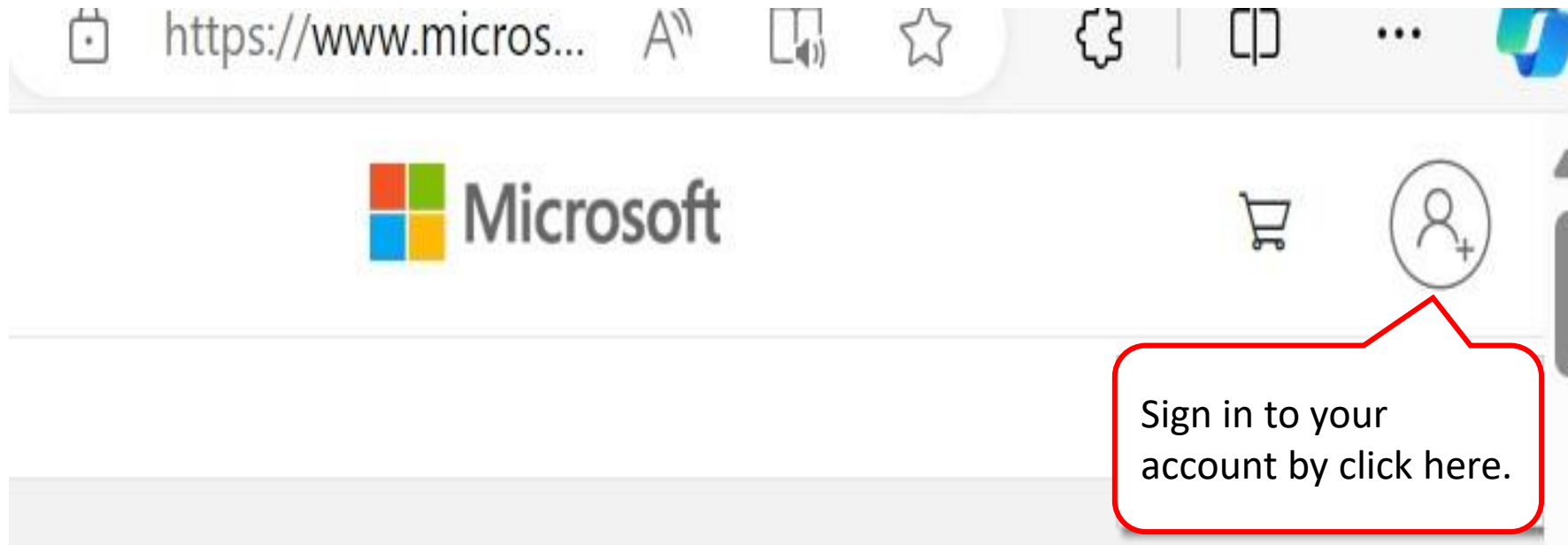


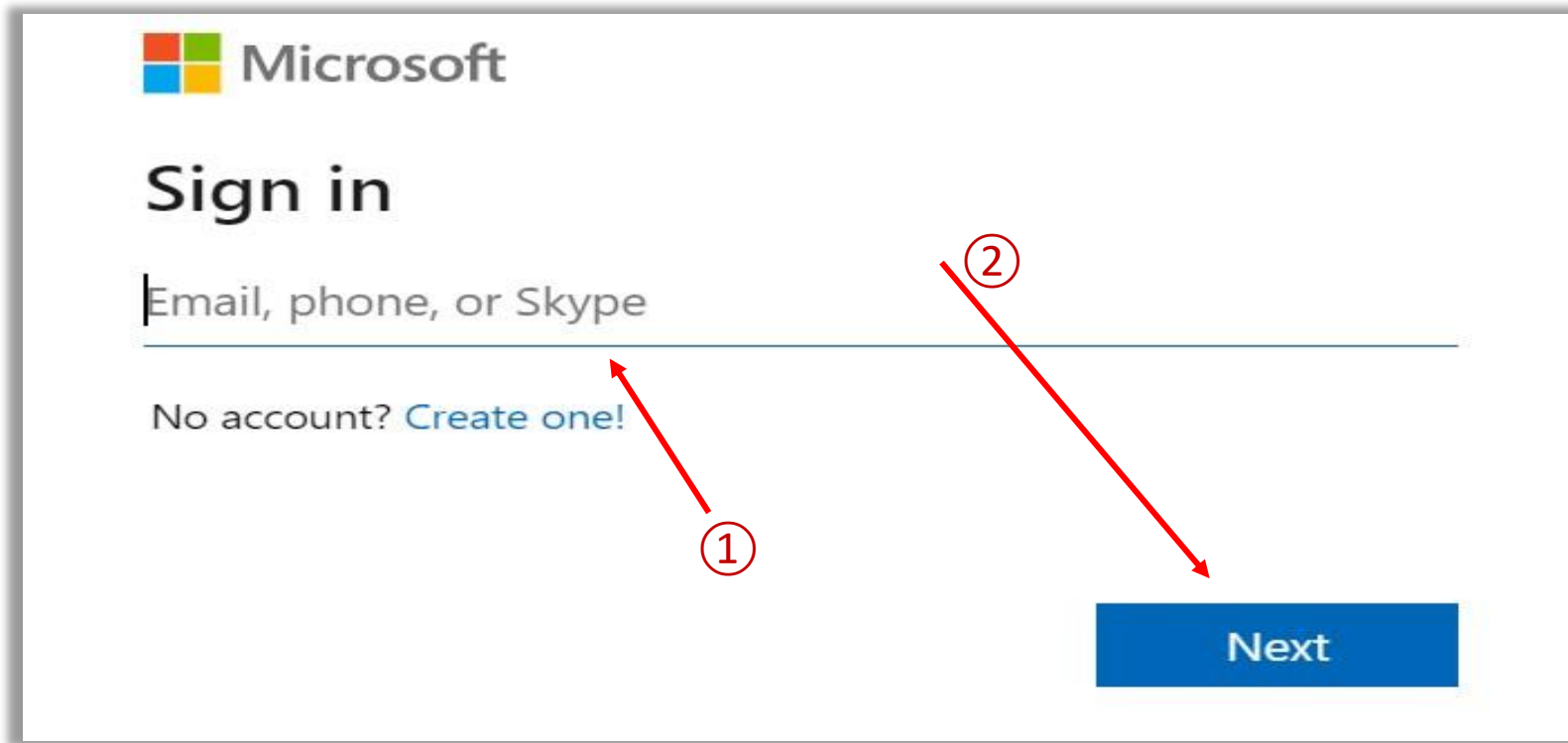
1. Go to www.microsoft.com



2. To create an **account on Microsoft**, click "**Sign In**" at the top right corner of the page.



3. Type your email address and click "Next."



The image shows the Microsoft sign-in interface. At the top left is the Microsoft logo. Below it is the text "Sign in". Underneath is a text input field with the placeholder text "Email, phone, or Skype". Below the input field is the text "No account? [Create one!](#)". At the bottom right is a blue button labeled "Next". Two red arrows with circled numbers are overlaid on the image: arrow 1 points from the "Create one!" link to the input field, and arrow 2 points from the input field to the "Next" button.

Microsoft

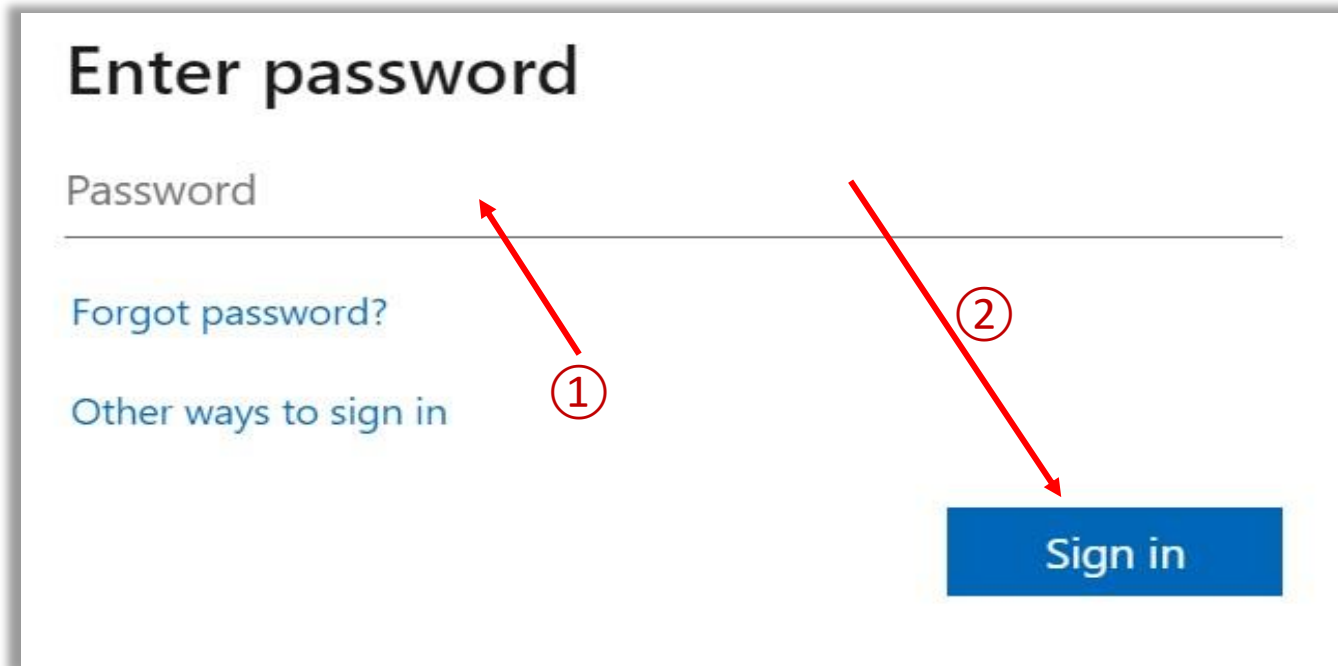
Sign in

Email, phone, or Skype

No account? [Create one!](#)

Next

4. Type your password and click "Sign In."



The screenshot shows a login interface titled "Enter password". It features a "Password" input field, a "Forgot password?" link, and a "Sign in" button. Red arrows with circled numbers indicate the steps: arrow 1 points to the password field, and arrow 2 points to the "Sign in" button.

Enter password

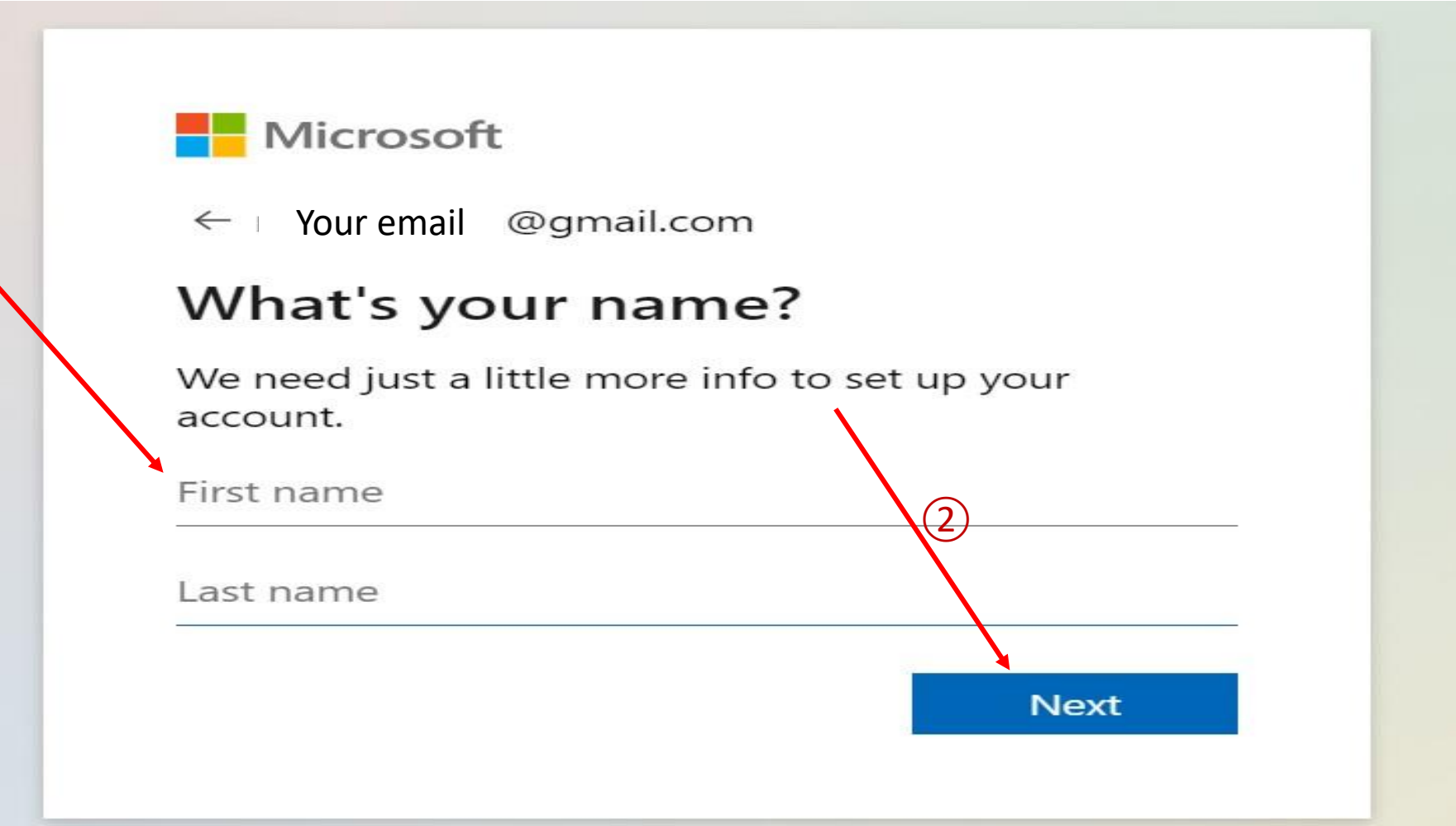
Password

[Forgot password?](#)

[Other ways to sign in](#)

[Sign in](#)

5. Add your name



The image shows a Microsoft account setup screen. At the top left is the Microsoft logo. Below it is a back arrow and the text "Your email @gmail.com". The main heading is "What's your name?". Below this is the text "We need just a little more info to set up your account." There are two input fields: "First name" and "Last name". A red arrow with a circled "1" points to the "First name" field. Another red arrow with a circled "2" points to the "Next" button at the bottom right.

Microsoft

← | Your email @gmail.com

What's your name?

We need just a little more info to set up your account.

First name

Last name

Next

6. Enter your date of birth

 Microsoft

← Your email @gmail.com

What's your birthdate?

If a child uses this device, select their date of birth to create a child account.

Country/region

Canada

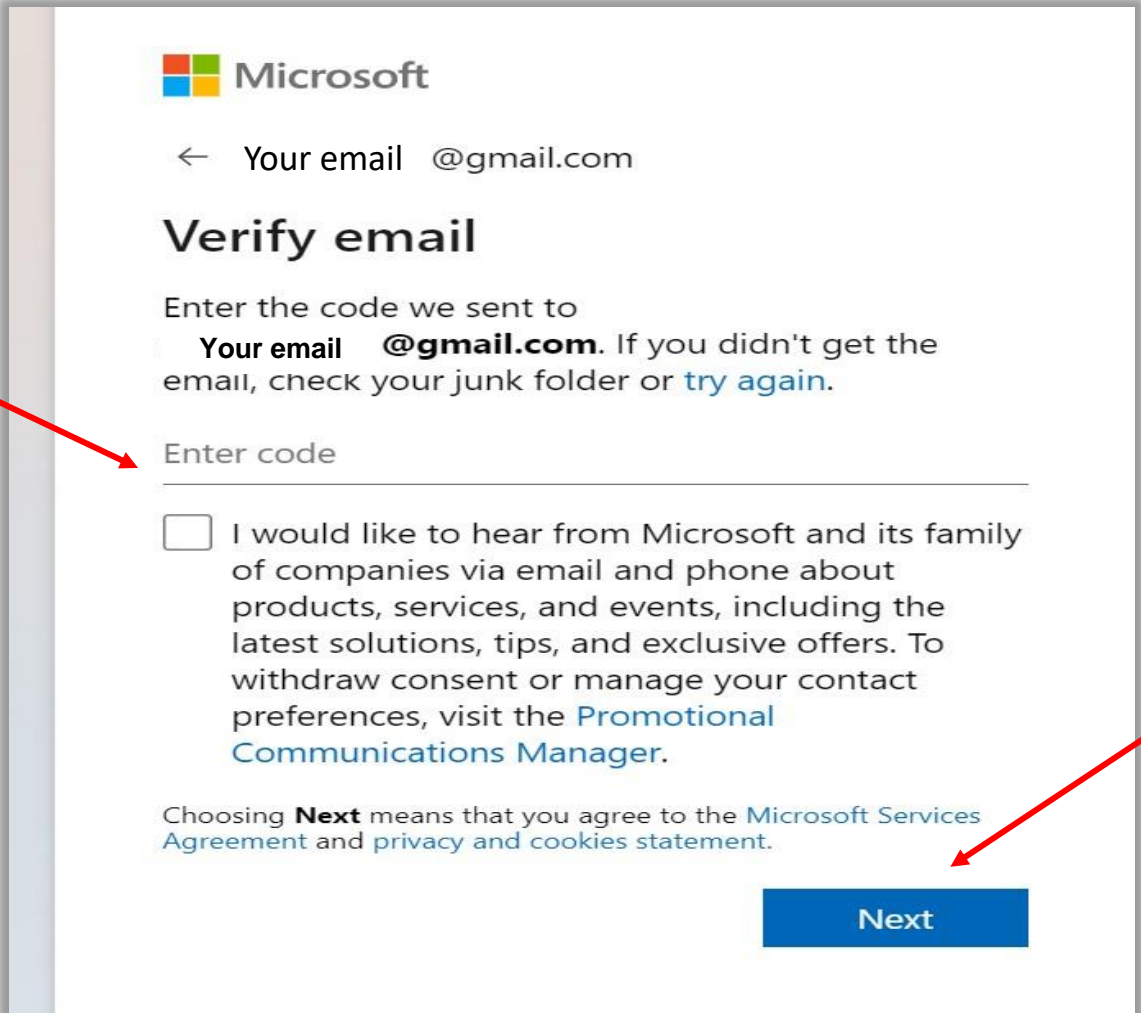
Birthdate

Year Month Day

A child account enables you to enforce parental controls and impose usage limits for this device for reasons of privacy and safety. You can manage these settings using our Family Safety app. Learn more at <https://aka.ms/family-safety-app>

Next

7. Enter the code sent to your email.



The screenshot shows the Microsoft 'Verify email' page. At the top is the Microsoft logo. Below it is a back arrow and the text 'Your email @gmail.com'. The main heading is 'Verify email'. Below this is the instruction 'Enter the code we sent to' followed by 'Your email @gmail.com. If you didn't get the email, check your junk folder or [try again](#).' There is a text input field labeled 'Enter code'. Below the input field is a checkbox with the text 'I would like to hear from Microsoft and its family of companies via email and phone about products, services, and events, including the latest solutions, tips, and exclusive offers. To withdraw consent or manage your contact preferences, visit the [Promotional Communications Manager](#).' At the bottom, there is a line of text: 'Choosing **Next** means that you agree to the [Microsoft Services Agreement](#) and [privacy and cookies statement](#).' A blue 'Next' button is at the bottom right. Two red arrows with circled numbers point to specific elements: arrow 1 points to the 'Enter code' input field, and arrow 2 points to the 'Next' button.

Microsoft

← Your email @gmail.com

Verify email

Enter the code we sent to
Your email @gmail.com. If you didn't get the email, check your junk folder or [try again](#).

Enter code

☐ I would like to hear from Microsoft and its family of companies via email and phone about products, services, and events, including the latest solutions, tips, and exclusive offers. To withdraw consent or manage your contact preferences, visit the [Promotional Communications Manager](#).

Choosing **Next** means that you agree to the [Microsoft Services Agreement](#) and [privacy and cookies statement](#).

Next

8. Lastly, complete the security check. Match the left picture with the right picture— up to 20 times!

Help us beat the robots

Match the icons on the left with the icons on the top faces of the dice (1 of 20)



Submit

29317eb54e9600402.9381622701



Audio



Restart

9. Once you complete the security check, you will see this page. Then, you can choose Teams to log on to your computer.

Teams

