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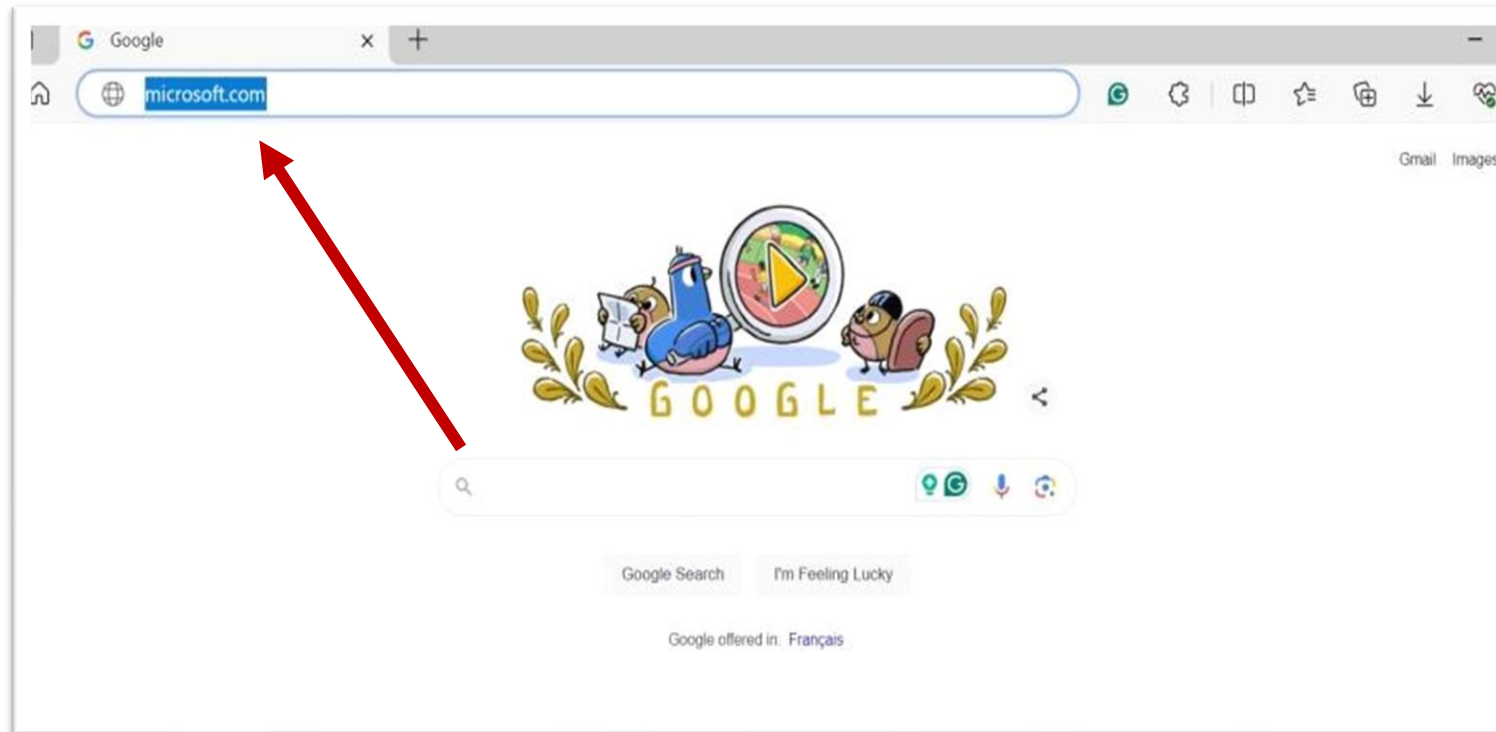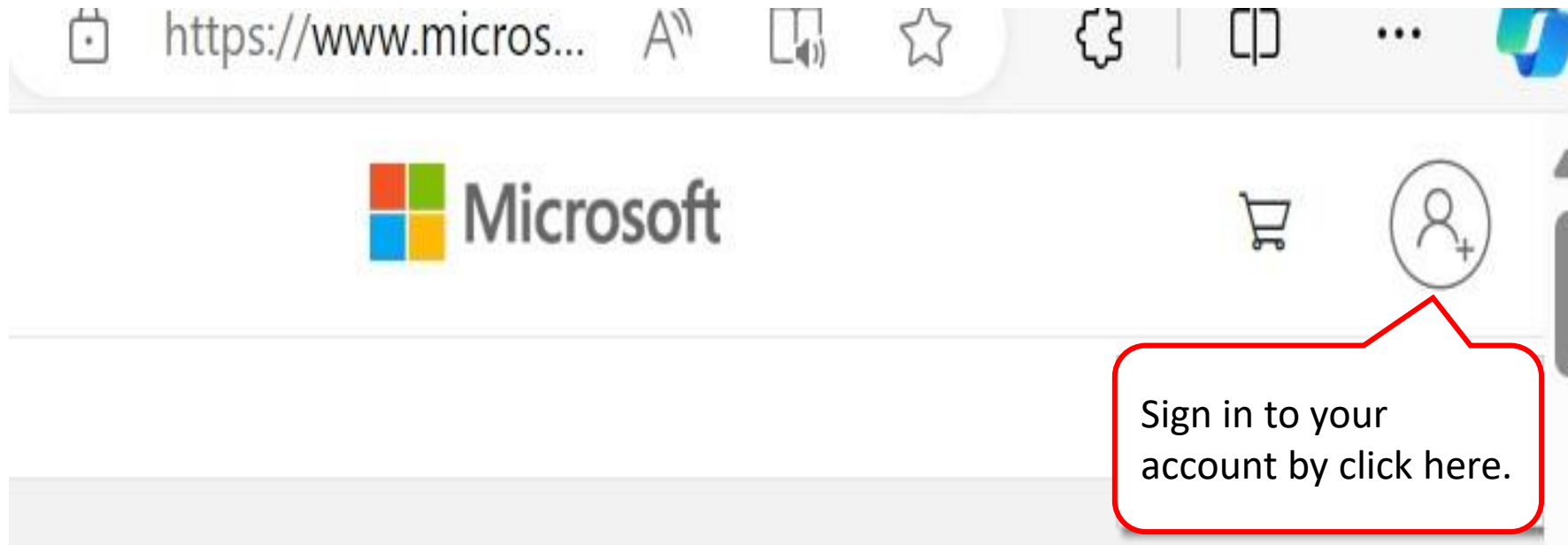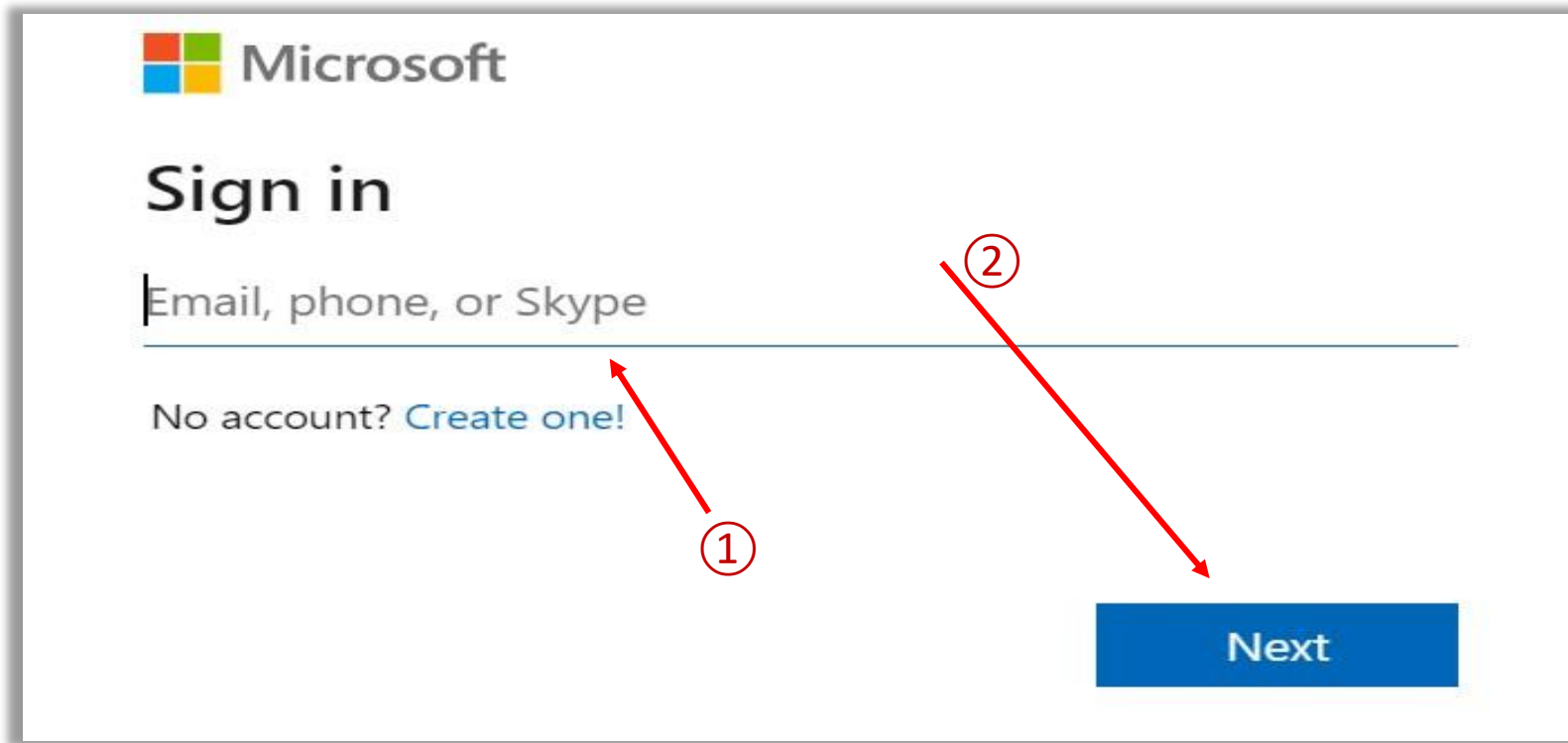
1. Go to *www.microsoft.com*

2. To create an **account on Microsoft,** click **"Sign In"** at the top right corner of the page.

Sign in to your account by click here.

3. Type your email address and click "Next."
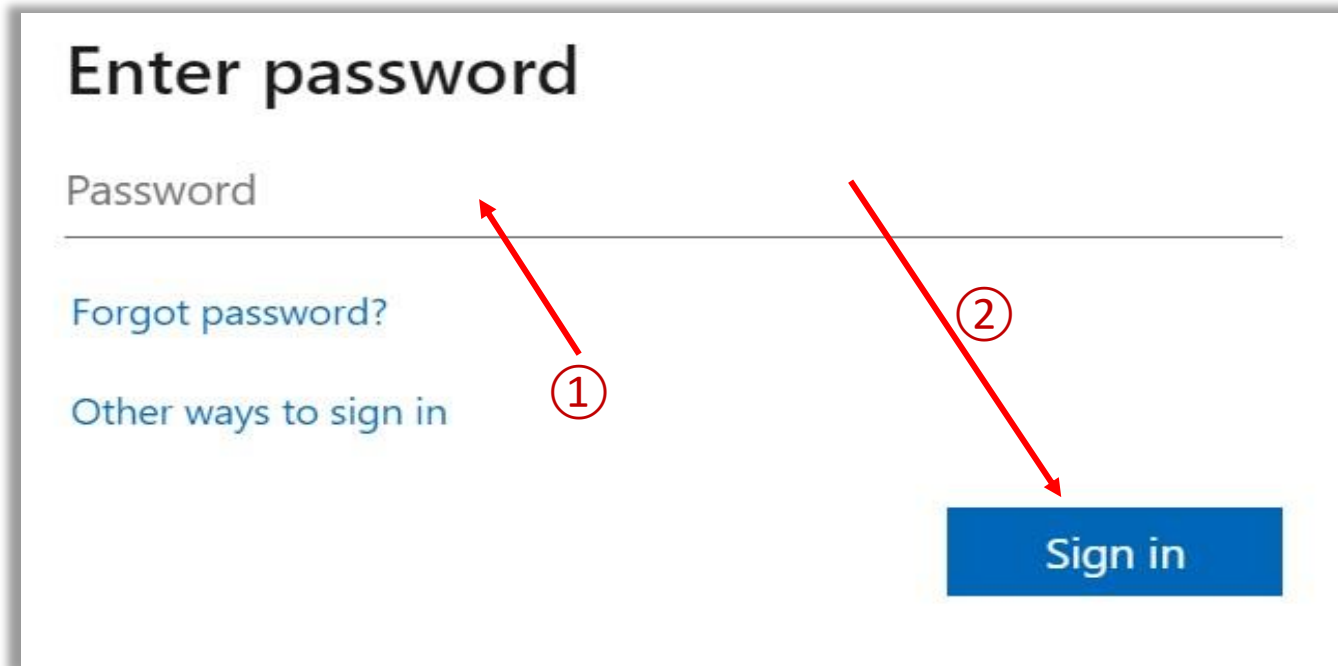
4. Type your password and click "Sign In."

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5. Add your name

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6. Enter your date of birth

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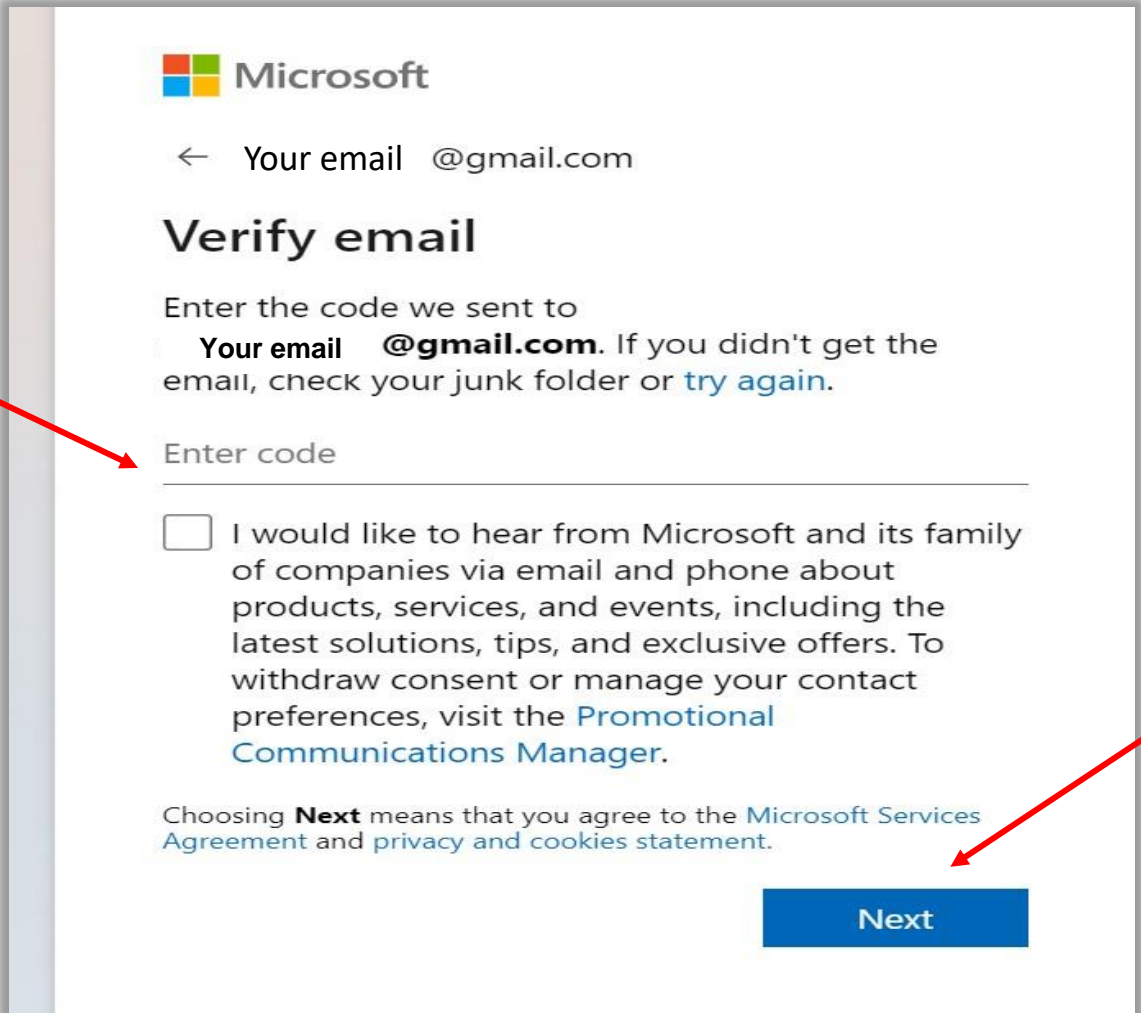
7. Enter the code sent to your email.

8. Lastly, complete the security check. Match the left picture with the right picture— up to 20 times!

9. Once you complete the security check, you will see this page. Then, you can choose Teams to log on to your computer.