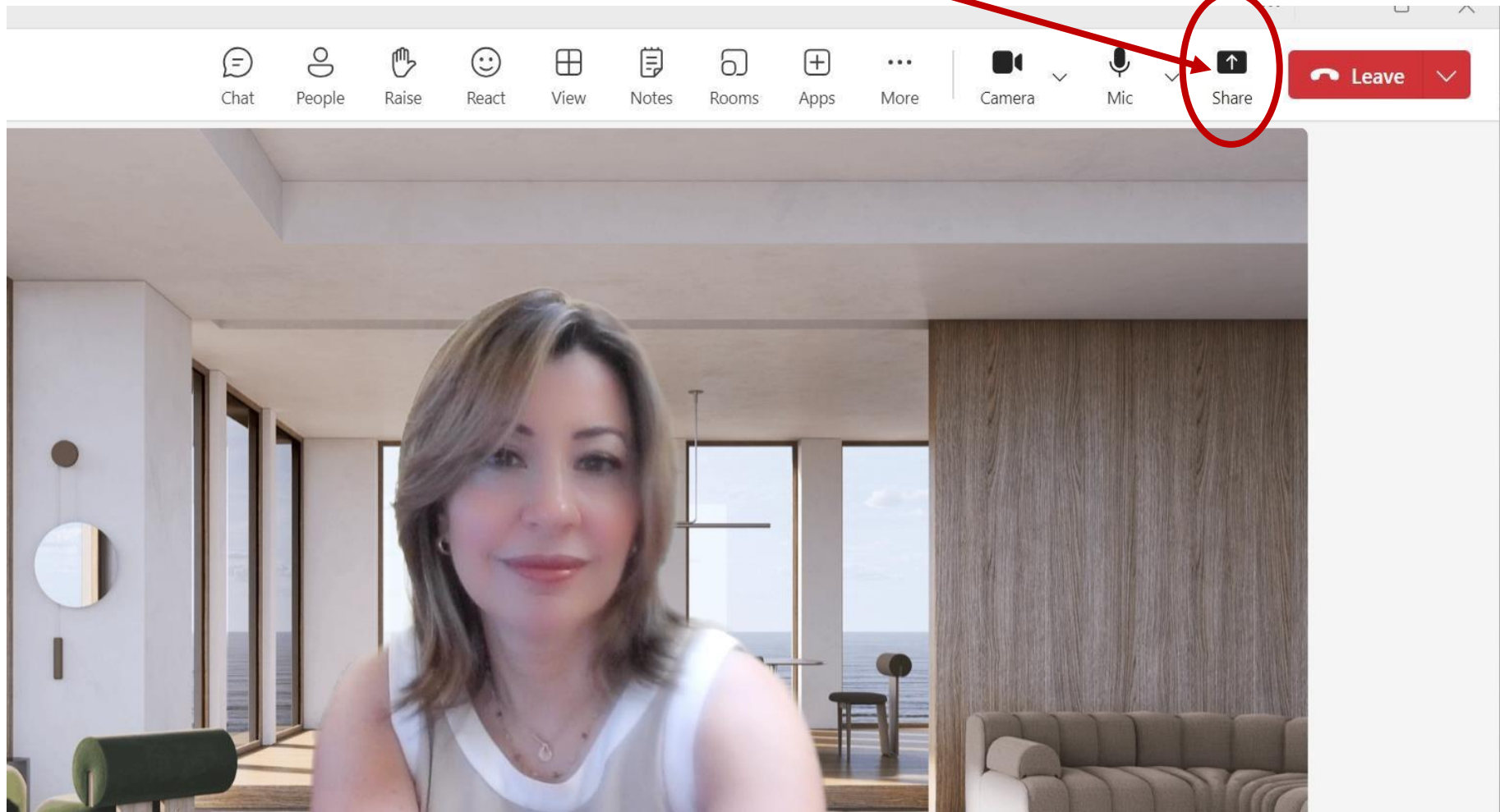


1. In the meeting, look for “Share”

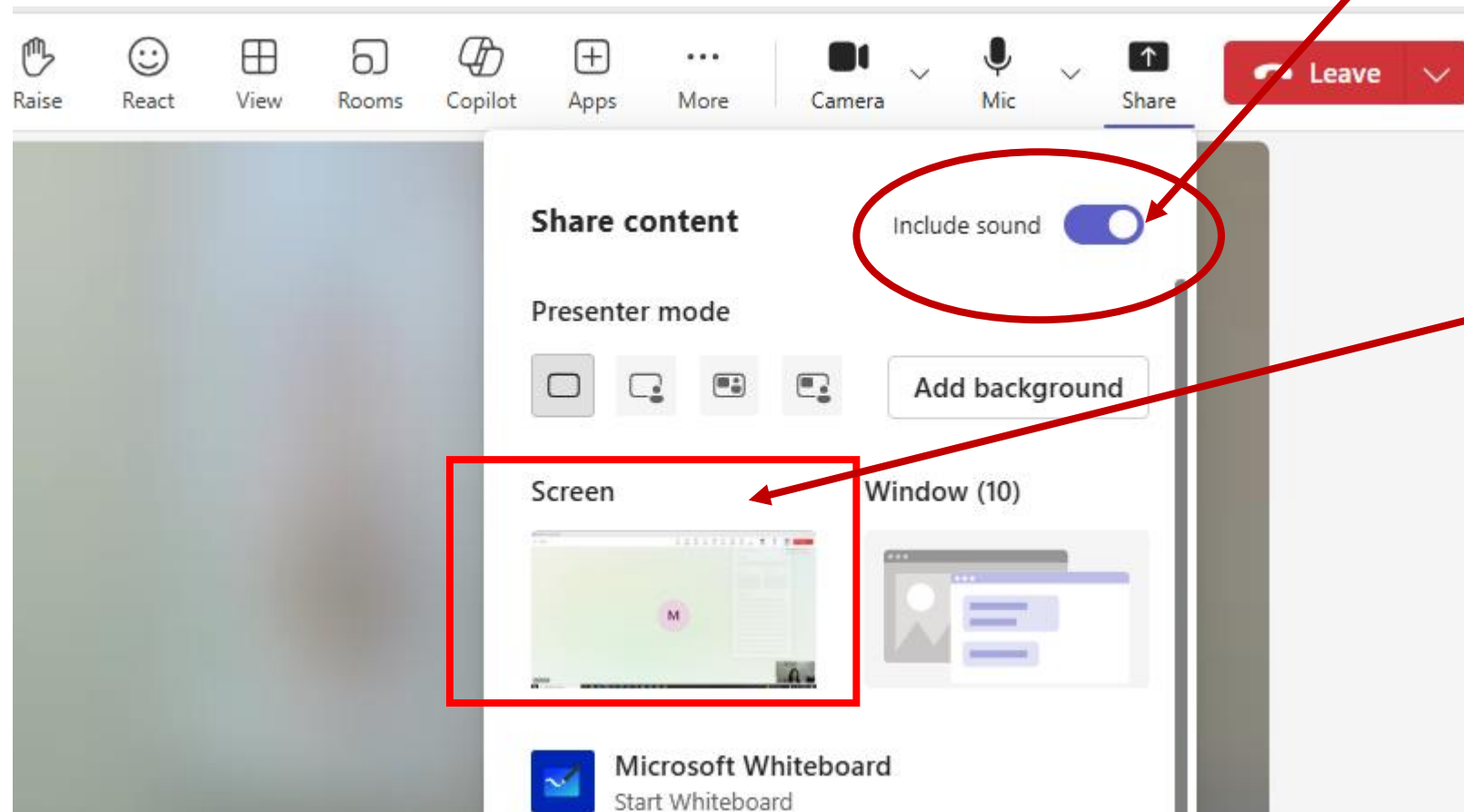


and click on it.



1. Click Include sound.

2. Click Screen.



The screenshot shows the Microsoft Teams interface during a screen share. The top toolbar includes icons for Raise, React, View, Rooms, Copilot, Apps, More, Camera, Mic, and Share. The Share button is highlighted with a red arrow pointing to it from the text '1. Click Include sound.' Below the Share button, the 'Share content' panel is open. In this panel, the 'Include sound' toggle switch is circled in red, with a red arrow pointing to it from the same text. Below the 'Include sound' toggle, the 'Presenter mode' section shows four icons: a screen, a window, a desktop, and a mobile device. The 'Screen' icon is highlighted with a red box, and a red arrow points to it from the text '2. Click Screen.' To the right of the 'Screen' icon, the text 'Window (10)' is visible. At the bottom of the panel, there is a preview of the screen being shared, showing a Microsoft Whiteboard interface. Below the preview, the text 'Microsoft Whiteboard' and 'Start Whiteboard' are visible.